



Letter of Inquiry Form for 2017 Pooled Fund Grant Cycle

Focus Areas: **Military**
Youth At Risk

Check only ONE focus area for which you wish to have this grant project considered

Geographic Focus: North San Diego County and San Diego city area

Important: All letters of inquiry (LOI) must be received by the deadline- 12:00 PM, Thursday, September 1st, 2016.

Early submission is greatly appreciated.

Only selected agencies will be invited to submit full proposals in November 2016.
LOI's are strictly for preliminary information-gathering purposes.

Submission of an LOI does not guarantee formal consideration for funding.

Organizations that discriminate on the basis of age, race, national origin, ethnicity, gender, physical ability, sexual orientation, political affiliation or religious belief and organizations that serve an exclusively sectarian purpose will not be considered for funding.

ORGANIZATION INFORMATION

Name of Organization:

Year Incorporated:

Tax ID #:

Executive Director:

Contact Person & Title:
(If different):

Please indicate the location of your Head Office with a "star" (★) on the map on Page 3.

Address:

City, State, Zip:

Phone:

Fax

Email:

Website:

Mission:

Population & number of people served:

Agency budget:

Number of staff: Full time

Part Time

PROJECT INFORMATION

Please provide a single-sentence summary of your project *(if need is for general operating support, please summarize your organization's program).*

Total cost of this project:

Amount requested:
(Up to \$50,000)

Population & estimated number of people served in North County and/or San Diego city area by this project:

Also, on Page 3, "circle" (🖍) the exact area from which you anticipate that >50% of your project's population will be served.



In the space provided, please tell us about your project, its impact on the community, and how a pooled fund grant award not **to exceed** \$50,000 from the Rancho Santa Fe Women's Fund could be used. Although no attachments are necessary, agencies wishing to submit additional information may enclose a single annual report or agency brochure.

(Please confine your response to the blank area on this page only)

Completed form and map on Page 3 should be sent electronically to womensfund@rsffoundation.org

Please also send two (2) hard copies by mail to PO Box 811, Rancho Santa Fe, CA 92067



NOTE: You may need to PRINT this map in order to “star” (★) your **Head office location** and to “circle” (🖍) the **entire area from which >50% of your project’s population** is expected to be drawn.

Please use **red** or **blue** ink for each indication.

(The completed map may need to be re-scanned to a .pdf file for inclusion with your Letter of Inquiry submission via email.)



Thank you for your submission.

The Rancho Santa Fe Women’s Fund appreciates the opportunity to learn about your organization and project.

If you have questions, please contact Nancy Hashim, Programs Administrator:
 PH 619-384-1953 FAX 858-756-6561
womensfund@rsffoundation.org

Deadline is September 1, 2016, at 12:00 NOON